



Todd County Soil and Water Conservation District Board of Supervisors Agenda

The Todd SWCD Board of Supervisors will be holding a meeting of SWCD Board of Supervisors Thursday, May 9, 2024 beginning at 8:30 am in person at The Historic Courthouse at 215 1st Ave S, Long Prairie, MN

Agenda Item

Presenter

1. Routine Business

- | | |
|---|-------------|
| 1.1. Call to Order | Chairperson |
| 1.2. Pledge of Allegiance | Chairperson |
| 1.3. Call for Introductions | Chairperson |
| 1.4. Act on Approving the Agenda | Chairperson |
| 1.5. Act on Approving Minutes from April 11, 2024 Board Meeting | Secretary |
| 1.6. Act on Approving Program Summary Report—April 2024 | Treasurer |
| 1.7. Call for Conflict of Interest | Chairperson |

2. Reports

2.1 Tentative Time: 2023 Clifton- Larson Audit Report via Zoom

2.2 **Wendel:** Brief discussion on the Crow Wing River Policy Committee choice to go with a Collaborative Agreement as opposed to a Joint Powers Agreement for the Crow Wing River Watershed. Wendel abstained from the vote citing he would like more input from the SWCD board. The Policy Committee did vote for a Collaborative Agreement but is open to more discussion before the final agreements are signed if Todd SWCD differs.

2.3 **Anton:** Update on Soil Health Position

3. Decisions Needed for Projects

- | | |
|---|---------------|
| 3.1. Approve Irrigation pooling agreement with East Otter Tail SWCD | Ebnet 3 min |
| 3.2. Encumber request from Krause, C# 2024.05.09- 3.2 in the amount of \$28,801.31 from the Irrigation RCPP (P23-1461) for Advanced Irrigation Mgmt. & Irrigation upgrades located in the Crow Wing and Long Prairie watersheds. | Ebnet 3 min |
| 3.3. Consider approval of an amendment to C# 2024.01.11-3.11, Benson Shoreland planting, for additional topsoil to ensure rooting success. Original total project cost was \$9345. New total cost would be \$10,320 for a total increase of \$975 from FY24 Rip. Aid Sauk River Watershed | Votruba 3 min |
| 3.4. Encumber request from Rick Jones, C# 2024.05.09-3.4 in the amount of \$675.00 from FY24 Rip. Aid for repairs to a summer installation of a coir log that received unexpected damage due to no fault of his own. Total Cost of project is \$900. M- B Watershed | Votruba 3 min |
| 3.5. Approve Novak payment, C# 2024.03.14-3.5, in the amount of \$375 from FY23 LCCMR for a forest Stewardship plan in the Long Prairie Watershed. | Anton 1 min |
| 3.6. Approve James payment C#2024.03.24-3.4, in the amount of \$750 from FY23 LCCMR for a forest stewardship plan in the Long Prairie Watershed | Anton 1 min |
| 3.7. Approve Brad Peery payment, C# 2024.03.14-3.6 FY23 Long Prairie LCCMR Pilot Tree Planting in the amount of \$TBD for a Forest Stewardship Plan in the Long Prairie Watershed. | Anton 1 min |
| 3.8. Approve Kevin Peery payment, C#2024.03.14-3.7 FY23 Long Prairie LCCMR Pilot Tree Planting in the amount of \$TBD for a Forest Stewardship Plan in the Long Prairie Watershed. | Anton 1 min |
| 3.9. Encumber request from Steve Katterhagen, C# 2024.05.09-3.9, in the amount of \$28,872.30 FY23 CWF-Long Prairie WBIF for a pit closure in the Long Prairie Watershed. | Ebnet 3 min |

- 3.10 **Tentative:** Consider Gabrelcik amendment request for C#2024.03.14-3.2 in the amount of \$155.95 from FY22 Riparian Aid cost share raising the total cost-share from \$139.74 to \$295.69 adding a more diversity to her native shrub plant stand. This shrub planting is designed to stabilize a previously eroding ditch on Big Birch L. Sauk River Watershed. Christiansen
- 3.11 **Tentative:** Approve payment request from Kaminsky, C#2024.04.11-3.8 in the amount of \$900 from Long Prairie LCCMR Pilot Tree Planting program for Forest Stewardship Plan Anton

4. Decisions Needed for Operations

- 4.1 Accept April 2024 Feedlot Meeting donations in the amount of \$1,650.

5. Discussion- Items to be discussed at this meeting. Resulting policy amendments will be voted on at next meeting.

- 5.1. Supervisors or staff attending Area II meeting on June 12, 2024 - Registration is due June 3
- 5.2 Annual Review SWCD/County agreement as a refresher and discussion.
- 5.3 Any procedure/Board meeting format changes needed? Board packet materials okay?
- 5.4 Well sealing limits currently at 50%: changes needed to cost-share percentage or stay the same?
- 5.5 Thoughts on shelterbelts and habitat protection; to cost-share or not to cost-share
- 5.6 Direct payments to contractors- BWSR Allowance updates
- 5.7 Review of Cover Crop Cost-share Policy since it is new
- 5.8 Review of Forest Management Plan Cost-Share policy since it is new
- 5.9 Records Retention Schedule Policy
- 5.10 Resolution for MASWCD to formulate a group to discuss providing “cost-share” advances for Shoreland Mgmt. practices- similar to Nutrient Management plans

6. Information

- 6.1. SWCD Election filing period will open **May 21, 2024** – AREA II & AREA IV up for Elections
- 6.2. Work session informational on Pheasants Forever position, Josh Pommier & Deja Anton, Sabin Adams & LukeThoma, as Q & A support—**May 21, 2024**, Commissioners Room, roughly 10:00am
- 6.3. Local Work Group Tour and Meeting – **June 12, 2024**
- 6.4. Area II Meeting –**June 12, 2024**
- 6.5. Next Soil and Water News article – Dale Katterhagen due **June 19, 2024- Local Work Group Tour?**
- 6.6. Breakfast on the Farm at Dale and Marie Katterhagen’ s Farm– **July 13, 2024**
- 6.7. Enviro Fest at Dale and Marie Katterhagen’s Farm –**September 19, 2024**
- 6.8. Save the Date: MASWCD Annual Convention at DoubleTree Bloomington - **December 2 - 4, 2024**
- 6.9. Passing of a fellow supervisor

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, June 13, 2024 at 8:30 a.m. at the Historic Courthouse at 215 1st Ave S, Long Prairie, MN.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the April 11, 2024 Regular Board Meeting 2024

Chairperson Buchholz called the Thursday, April 11, 2024 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse at 215 1st Ave, S, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Leland Buchholz, Wayne Wendel, Dale Katterhagen, Barb James and Tom Williamson.

Others present in person were: Deja Anton, District Manager, Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Tim Ebnet, Conservation Technician, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Luke Thoma, NRCS, Mae Petrehn, Ducks Unlimited, Barb Becker, Todd County Commissioner, Randy Neumann, Todd County Commissioner and Jackie Bauer, Todd County Coordinator.

Buchholz asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by Wendel to accept the revised agenda for the regular April 11, 2024 meeting.

3.3 – Approve encumbering request for Cebulla cover/wind erosion project

3.5 – Approve encumbering request for Cronquist pending EPA/MPCA grant amendment approval

3.6 – Remove payment request from Novak for Forest Stewardship Plan

3.7 – Remove payment request from James for Forest Stewardship Plan

3.9 – Add payment request from Pearson for Forest Stewardship Plan

310 – Add encumbering request from Perish for a Well Sealing project

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Wendel to approve minutes as disbursed from the March 14, 2024 board meeting. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz asked the board to review March's 2024 Treasurer's Report. Wendel made a motion, seconded by James to accept March's 2024 Treasurer's Report with receipts totaling \$9,316.83 and disbursements totaling \$13,757.87. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz called for conflict of interest. No conflict of interest was reported.

Reports:

Commissioner's Report: Commissioner Becker reported Solid Waste's building project will start in May, the Rock Wall project will start in July, and the houses will be removed from the recent property the County bought for additional parking. Neumann reported the County is looking at replacing material on the cupola and there



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will be a Lake Osakis Meeting on the 16th to discuss the proposal of forming a Lake Improvement District (LID).

Director Update: Ossefoort presented his visual report. Ossefoort also reported he applied for PLSS grant (a grant for surveying section corners), and the Department of Health Safe Water Drinking grant application was awarded. On the Planning Commission agenda there is a proposal of a Methane Digester to be built on Dairy Ridge's land. Ossefoort also reported the Division held a Contractor's meeting.

Ossefoort left the meeting at 8:45 a.m.

SWCD Manager's Report: Anton handed out her report. See her report for more details.

Anton reported Pratt attended an Irrigation and MACFO training, she also added that both Pratt and Ebnet reviewed the Manure Management Plan for Dairy Ridge and planned the Feedlot meeting.

Anton reported Votruba is working on obtaining JAA through the NRCS, attended Land Use Training, attended the Area II meeting, and sent out two buffer non-compliance letters.

Anton reported Christiansen held a recent TEP meeting and is working with US Fish and Wildlife on projects.

Anton reported S. Katterhagen requested permission to seek bids for tents, to book horse drawn rides and Science Museum. Board consensus to move forward with those requests. Anton also reported S. Katterhagen wrapped up the SWCD Audit and also responding the County Audit inquiries about SWCD's financials. Anton noted, that she reached to Clifton Larson Allen asking about the duplicated requests, and their response was they have new people working for them.

Staff Report: See Ossefoort's visual report and report under Director's update.

NRCS Report: Thoma reported the first round of EQIP applications are getting obligated, CSP deadline is April 12, 2024, and working on contracting. Petrehn introduced herself. She is with Ducks Unlimited and has been hired as the grazing specialist serving eight counties.

1W1P SRWD Report: No policy meeting. The implementation team is working on the project list for the second round of the funding.

1W1P Red Eye Report: No policy meeting. The implementation team is working on the project list for the third round of funding.

1W1P Long Prairie Report: No policy meeting. The steering committee is working on the budget and projects lists for the second round of funding.

1W1P Crow Wing Report: At the policy meeting they discussed the financials and work plan. Also the partnering boards will have to decide if they want a Joint Powers Board or a Collaboration agreement.

1W1P Mississippi Brainerd Report: No updates.



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BWSR Report: Mayers thanked Anton and S. Katterhagen for attending the Administrator Training on the 9th of April. Mayers reported the grant application for the Soil Health position was funded and the remaining funds will be used for Soil Health projects and the funds will be released in the summer. He also reported the Long Prairie Supplemental funds updated work plan was approved.

Decisions Needed for Projects:

Katterhagen made a motion, seconded by Williamson to approve encumbering FY23 Long Prairie WBIF cost share funds for Neal Dreher, C#2024.04.11-3.1 in the amount of \$30,432.19 for an access control project located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve encumbering FY23 Long Prairie WBIF cost share funds for Roger Zastrow, C#2024.04.11-3.2 in the amount of \$23,653.12 for a pit closure project located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wendel to approve encumbering FY23 Soil Health cost share funds for Paul Cebulla, C#2024.04.11-3.3, in the amount of \$1,204.94 and FY23 State cost share funds in the amount of \$2,500 for a total of \$3,704.94 for a cover crop/wind erosion project located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by James to approve encumbering C22-7830 Red Eye cost share funds for Jason Kneisl, C#2024.04.11-3.4 in the amount of \$211,086.31 for a roof over stacking slab/feedlot fix project located in the Red Eye Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by Katterhagen to approve encumbering MPCA Partridge River II and County Riparian Funds cost share funds for Cronquist, C#2024.04.11-3.5 in the amount of \$22,200 pending EPA/MPCA grant amendment approval; amounts from each source will be determined at payout time and after EPA/MPCA grant amendment approval located in the Partridge River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Novak payment request for Forest Stewardship Plan was removed from the agenda.

James payment request for Forest Stewardship Plan was removed from the agenda.

James made a motion, seconded by Katterhagen to approve encumbering FY23 LCCMR cost share funds for Myron Kaminsky, C#2024.04.11-3.8, in the amount of \$900 for a Woodland Stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment of FY23 LCCMR cost share funds to Jamie Pearson, C#2024.02.08-3.1 in the amount of \$1,200 for a Forest Stewardship Plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



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Katterhagen made a motion, seconded by Williamson to approve encumbering FY23 Long Prairie WBIF for Ryan and Angie Perish, C#2024.04.11-3.10 in the amount \$275 for a well sealing project located in the Long Prairie Watershed, pending Long Prairie River Watershed steering committee approval. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Decisions Needed for Operations:

Katterhagen made a motion, seconded by Wendel to accept feedlot meeting donations in the amount of \$1,850 ending March 31, 2024. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wayne made a motion, seconded by Williamson to approve chair signing letter of in-kind support with a value of \$25,000 for a second RCPP Irrigation partner grant to be applied for by East Ottertail SWCD. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve entering into an AIS Inspections Service Agreement with WaterGuards for the 2024 Inspection season for \$115,000 for a minimum of 4450 inspection hours. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by James to approve board supporting for the development of the three (3) year Soil Practitioner position as awarded by BWSR Grant funding to be house at the Long Prairie NRCS building pending liaison/personnel committee approval. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Discussion:

Small recap of the Annual feedlot Meeting.

Discussion of May's policy meeting and procedure meeting. Items included in for potential review include review of Forest Plan Payment policy, direct to contractor payments, review of retention schedule, and will also have Audit report from Clifton Larson Allen.

Anton provided handout on update on the Long Higgins Public comment discussion.

Neumann and Bauer left the meeting at 10:10 a.m.

Informational:

See project status handout.

Two buffer non-compliance letters were sent out.

SWCD Election filing period will open soon. Area II and Area IV up for elections.

Local work group and tour will be held on June 12, 2024.

Next Area II meeting is June 12, 2024.

Next Supervisor news article is due June 19, 2024 and is assigned to Katterhagen.

MASWCD Annual Convention will be December 2-4, 2024 at the DoubleTree Hotel.

A Supervisor asked about the status of getting a tree planter. The original manufacture of the tree planter is now out of business. Anton is working with the DNR about doing a work around of getting the County the trees planter, and now they want the entity to buy it.

Wendel left the meeting at 10:28 a.m.

Chairperson Buchholz adjourned the meeting at 10:30 a.m.

Sarah Katterhagen, Minute Prepare

Date

Deja Anton, SWCD District Manager

Date

Dale Katterhagen, Secretary

Date

**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH BALANCE 4/1/2024	RECEIPTS	DISBURSEMENTS	ADJUSTMENTS	CASH BALANCE 4/30/2024
District Savings Account	\$ 276,167.33			\$	276,167.33
Change Fund	\$ 20.00			\$	20.00
District Operations	\$ (19,414.65)	\$ 19,414.65	\$ 3,373.84	\$	(3,373.84)
MN State Grant	\$ 700.00			\$	700.00
Tree Program	\$ 34,813.49	\$ 6,416.40	\$ 3,854.04	\$	37,375.85
General/Misc. Revenue	\$ 3,058.10	\$ 1,650.00	\$ 2,607.98	\$	2,100.12
**MPCA Feedlot Program - FY24	\$ 128,640.57		\$ 58,405.92	\$	70,234.65
**NRBG Water Plan Levy	\$ 965.74	\$ 22.34		\$	988.08
**NRBG Water Plan Funds - FY24	\$ 20,035.00		\$ 4,826.16	\$	15,208.84
**NRBG Water Plan Funds - FY25	\$ 20,035.00			\$	20,035.00
**NRBG Wetland Program Funds - FY24	\$ 29,544.00		\$ 13,868.70	\$	15,675.30
**NRBG Wetland Program Funds - FY25	\$ 29,544.00			\$	29,544.00
FY2022 State Cost Share Funds	\$ 8,069.63			\$	8,069.63
FY2023 State Cost Share Funds	\$ 16,595.00			\$	16,595.00
FY2024 Conservation Contracts	\$ 19,384.00			\$	19,384.00
FY2025 Conservation Contracts	\$ 19,384.00			\$	19,384.00
FY2024 Conservation Delivery	\$ 20,054.00		\$ 19,414.65	\$	639.35
FY2025 Conservation Delivery	\$ 20,054.00			\$	20,054.00
Ob Well Program	\$ (1,950.00)			\$	(1,950.00)
FY2023 Buffer Compliance	\$ 10,985.28		\$ 6,557.41	\$	4,427.87
FY2024 Buffer Implementation	\$ 20,000.00			\$	20,000.00
FY2022 CWL Local Capacity	\$ 5,591.40			\$	5,591.40
FY2023 CWL Local Capacity Staffing/Operations	\$ 92,141.05		\$ 39,443.14	\$	52,697.91
FY2023 CWL Local Capacity Cost Share	\$ 10,952.68			\$	10,952.68
**Todd County Riparian AID Cost Share Program - 22	\$ 295.69			\$	295.69
**Todd County Riparian AID Cost Share Program - 23	\$ 29,537.76			\$	29,537.76
**Todd County Riparian AID Cost Share Program - 24	\$ 66,613.00			\$	66,613.00
**Todd County Riparian AID Education -24	\$ 17,100.00		\$ 2,545.28	\$	14,554.72
**Todd County AIS Program	\$ 70,166.59		\$ 2,682.38	\$	67,484.21
**Todd County Allocation	\$ -		\$ 5,000.00	\$	(5,000.00)
MN Ag Water Program- Reimbursement	\$ -		\$ 524.06	\$	(524.06)
WCTSA Reg. Ntnt Managt. Program- Reimbursement	\$ -	\$ 11,190.83	\$ 11,190.83	\$	-
**Feedlot Performance funds	\$ 4,200.00			\$	4,200.00
*MPCA/319 Partridge River II Admin	\$ -			\$	-
*MPCA/319 Partridge River II PD	\$ -			\$	-
*MPCA/319 Partridge River II T/A	\$ -			\$	-
*MPCA/319 Partridge River II C/S	\$ (54,071.76)			\$	(54,071.76)
Red Eye One Watershed, One Plan Reimbursement - Grant #1	\$ -		\$ 400.46	\$	(400.46)
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ -			\$	-
Sauk River One Watershed, One Plan Technical Reimbursement	\$ (4,764.90)	\$ 4,764.90		\$	-
Sauk River One Watershed, One Plan CS Reimbursement	\$ (30,735.53)			\$	(30,735.53)
Mississippi River One Watershed, One Reimbursement	\$ -	\$ 327.70	\$ 327.70	\$	-
FY2023 Long Prairie Watershed LCCMR Grant	\$ (16,487.62)		\$ 3,412.03	\$	(19,899.65)
FY2023 Red Eye Watershed LCCMR Grant	\$ -		\$ 130.15	\$	(130.15)
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 81,360.91		\$ 4,983.18	\$	76,377.73
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 119,354.27		\$ 7,279.12	\$	112,075.15
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ 63,608.80		\$ 4,058.06	\$	59,550.74
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ 9,119.80	\$ 123,481.00		\$	132,600.80
MN Grant SWCD AID - 2024	\$ 162,615.70			\$	162,615.70
BWSR MN Soil Health Cost Share Funds	\$ 1,204.94			\$	1,204.94
TOTAL	\$ 1,284,487.27	\$ 167,267.82	\$ 194,885.09	\$ -	\$ 1,256,870.00

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Barb James, District Treasurer

Date

*Grants SWCD Applied for

**Funds/Program/Program Match from Todd County



ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT

Print Service Dates: No

Sort:

1st: 2nd 3rd 4th 5th 6th
G D T N M W

F - G/L Object Within Fund Number
G - G/L Account Number
P - G/L Object Within Dept Number
D - Transaction Date
M - G/L Month & Year
N - Vendor/Payer Name
T - Type Of Transaction
W - Receipt/Warrant Number

Range Subtotals:

1 1 - No Subtotals
2 - Detail and Subtotals by OBJECT Range
3 - Subtotals only by OBJECT Range
4 - Account Totals and Subtotals by OBJECT Range
5 - Account Totals and Subtotals by PROGRAM Range

Report Basis:

1 Cash

Only This Basis?: No

Print YTD Totals:

No

Type of Report:

1 1 - DETAIL
2 - ABBREVIATED

Specific Dates:

From: 04/01/2024 Thru: 04/30/2024

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603

SARAHK

5/1/24 3:17PM

Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****

ACCOUNT ACTIVITY REPORT

From: 04/01/2024 Thru: 04/30/2024

Page 2

Report Basis: 1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
DEPT 603 - S&W (FEEDLOT - CO MATCH)													
PROGRAM 000 - PROGRAM													
79-603-000-0000-5530 - FEE - DEPT PRJ SALES													
RE	RE	Todd County Soil & Water		04/2024		141786	04/02/2024	222	107.38 -	50 Trees - Aaron Decker			1
RE	RE	Todd County Soil & Water		04/2024		141786	04/02/2024	222	429.50 -	200 Trees - Scott Duchene			1
RE	RE	Todd County Soil & Water		04/2024		141786	04/02/2024	222	123.48 -	25 Trees, 1 Kit - Marcia Rapat			1
RE	RE	Todd County Soil & Water		04/2024		141786	04/02/2024	222	697.94 -	325 Trees - Ruth Freyholtz			1
RE	RE	Todd County Soil & Water		04/2024		141786	04/02/2024	222	123.48 -	25 Trees, 1 Kit - Rob Fritze			1
RE	RE	Todd County Soil & Water		04/2024		141786	04/02/2024	222	214.75 -	100 Trees - Brian Boyer			1
RE	RE	Todd County Soil & Water		04/2024		141851	04/08/2024	222	161.06 -	75 Trees - Natasha Tepley			1
RE	RE	Todd County Soil & Water		04/2024		141851	04/08/2024	222	536.88 -	250 Trees - Josh Becker			1
RE	RE	Todd County Soil & Water		04/2024		141851	04/08/2024	222	53.69 -	25 Trees - Jeff Baum			1
RE	RE	Todd County Soil & Water		04/2024		141851	04/08/2024	222	53.69 -	25 Trees - Loren Miller			1
RE	RE	Todd County Soil & Water		04/2024		141851	04/08/2024	222	107.38 -	50 Trees - Bob Kulzer			1
RE	RE	Soil and Water		04/2024		141930	04/12/2024	222	107.38 -	Trees-50			1
RE	RE	Soil and Water		04/2024		141930	04/12/2024	222	21.74 -	5 Vented Tubes			1
RE	RE	Soil and Water		04/2024		141930	04/12/2024	222	107.38 -	Trees - 50			1
RE	RE	Soil and Water		04/2024		141930	04/12/2024	222	53.69 -	Trees - 25			1
RE	RE	Soil and Water		04/2024		141930	04/12/2024	222	53.69 -	Trees - 25			1
RE	RE	Soil and Water		04/2024		141930	04/12/2024	222	214.75 -	Trees - 100			1
RE	RE	Soil and Water		04/2024		141930	04/12/2024	222	214.75 -	Trees 100			1
RE	RE	Soil and Water		04/2024		141930	04/12/2024	222	53.68 -	Trees - 25			1
RE	RE	Todd County Soil & Water		04/2024		141957	04/16/2024	222	161.06 -	75 Trees - Duane Lorsung			1
RE	RE	Todd County Soil & Water		04/2024		141957	04/16/2024	222	53.69 -	25 Trees - John Glisky			1
RE	RE	Todd County Soil & Water		04/2024		141957	04/16/2024	222	53.69 -	25 Trees - Connie Spanswick			1
RE	RE	Todd County Soil & Water		04/2024		141957	04/16/2024	222	161.06 -	75 Trees - Tammy Brusewitz			1
RE	RE	Todd County Soil & Water		04/2024		141957	04/16/2024	222	53.69 -	25 Trees - Marc Paulson			1
RE	RE	Todd County Soil & Water		04/2024		141957	04/16/2024	222	107.38 -	50 Trees - Mike Dreher			1
RE	RE	Todd County Soil & Water		04/2024		141957	04/16/2024	222	53.69 -	25 Trees - Eric Dahl			1
RE	RE	Todd County Soil & Water		04/2024		141995	04/18/2024	222	107.38 -	50 Trees - Kali Christensen			1

SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-000-0000-5530 - FEE - DEPT PRJ SALES										
RE	RE	Todd County Soil & Water	04/2024	141995	04/18/2024	222	214.75 -	100 Trees - Ray Benning				1
RE	RE	Todd County Soil & Water	04/2024	141995	04/18/2024	222	358.63 -	125 trees, 7 Potted - Ron Mons				1
RE	RE	Todd County Soil & Water	04/2024	141995	04/18/2024	222	214.75 -	100 Trees - James Mattes				1
RE	RE	Todd County Soil & Water	04/2024	141995	04/18/2024	222	53.69 -	25 Trees - Shawn Ashbaugh				1
RE	RE		04/2024	142013	04/19/2024	222	69.79 -	1 Kit - Jill Bebus				1
RE	RE		04/2024	142013	04/19/2024	222	53.69 -	25 Trees - Carrie Wiechmann				1
RE	RE		04/2024	142013	04/19/2024	222	107.38 -	50 Trees - Amy Middendorf				1
RE	RE		04/2024	142013	04/19/2024	222	99.32 -	25 Trees - Kathleen Gabreckcik				1
RE	RE		04/2024	142013	04/19/2024	222	56.78 -	25 Trees - Laura Boucher				1
RE	RE	Todd County Soil & Water	04/2024	142041	04/22/2024	222	53.69 -	25 Trees - Linn Smith				1
RE	RE	Todd County Soil & Water	04/2024	142106	04/24/2024	222	162.14 -	25 Trees - Donald Reisig				1
RE	RE	Todd County Soil & Water	04/2024	142106	04/24/2024	222	53.69 -	25 Trees - Randy Frederickson				1
RE	RE	Todd County Soil & Water	04/2024	142106	04/24/2024	222	107.38 -	50 Trees - Richard Eltgroth				1
RE	RE	Todd County Soil & Water	04/2024	142106	04/24/2024	222	53.69 -	25 Trees - Dan Tembruell				1
RE	RE	Todd County Soil & Water	04/2024	142106	04/24/2024	222	139.59 -	2 Kits - Heather Denny				1
RE	RE	Todd County Soil & Water	04/2024	142106	04/24/2024	222	161.06 -	75 Trees - Pam Dziengel				1
RE	RE	Todd County Soil & Water	04/2024	142120	04/25/2024	222	107.38 -	50 Trees - Bruce Rhode				1
RE	RE	Todd County Soil & Water	04/2024	142136	04/29/2024	222	53.69 -	25 Trees - Jason Steinert				1
RE	RE	Todd County Soil & Water	04/2024	142181	04/30/2024	222	53.69 -	25 Trees - Candace Perish				1
RE	RE	Todd County Soil & Water	04/2024	142181	04/30/2024	222	53.69 -	25 Trees - Sarah Katterhagen				1
		79-603-000-0000-5530 - FEE - DEPT PRJ SALES						Total	6,416.40 -			
		79-603-000-0000-5801 - MISCELLANEOUS REVENUE										
RE	RE	Todd County Soil & Water	04/2024	141786	04/02/2024	222	250.00 -	250 Annual Feedlot - First Int				1
RE	RE	Soil and Water	04/2024	141930	04/12/2024	222	1,000.00 -	Annual Feedlot Meeting				1
RE	RE	Todd County Soil & Water	04/2024	142181	04/30/2024	222	400.00 -	Feedlot Mtg - Unity Bank				1
JE	JE		04/2024	18493	04/30/2024	901	19,414.65 -	SWCD District Operations				1
		79-603-000-0000-5801 - MISCELLANEOUS REVENUE						Total	21,064.65 -			
		79-603-000-0000-6103 - PER DIEM										
DI	DI	9074-BUCHHOLZ/LELAND	04/2024	904041	04/15/2024	333	125.00	Liaison Meeting	4-8-24			1
DI	DI	9074-BUCHHOLZ/LELAND	04/2024	904041	04/15/2024	333	125.00	SWCD Board Meeting	4/11/24			1

Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
										Number	Cd		
			79-603-000-0000-6103 - PER DIEM										
DI	DI	17255-JAMES/BARBARA		04/2024		904050 04/15/2024	333	125.00	SWCD Board Meeting	4/11/24		1	
DI	DI	5981-KATTERHAGEN/DALE		04/2024		904052 04/15/2024	333	125.00	SWCD Board Meeting	4/11/24		1	
DI	DI	23002-WENDEL/WAYNE		04/2024		242552 04/15/2024	333	125.00	Liaison Meeting	4/8/24		1	
DI	DI	23002-WENDEL/WAYNE		04/2024		242552 04/15/2024	333	125.00	SWCD Board Meeting	4/11/24		1	
DI	DI	23002-WENDEL/WAYNE		04/2024		242552 04/15/2024	333	125.00	Crow Wing Policy Meeting	3/27/24		1	
DI	DI	9450-WILLIAMSON/THOMAS		04/2024		904064 04/15/2024	333	125.00	SWCD Board Meeting	4/11/24		1	
			79-603-000-0000-6103 - PER DIEM										
							Total	1,000.00					
			79-603-000-0000-6263 - PROFESSIONAL SERVICES										
DI	DI	5605-CLIFTON LARSONALLEN, LLP		04/2024		904017 04/01/2024	333	2,205.00	Professional Services - Audit	L241152525		1	
			79-603-000-0000-6263 - PROFESSIONAL SERVICES										
							Total	2,205.00					
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)										
DI	DI	9074-BUCHHOLZ/LELAND		04/2024		904041 04/15/2024	333	13.40	Mileage	4-8-24		1	
DI	DI	9074-BUCHHOLZ/LELAND		04/2024		904041 04/15/2024	333	13.40	Mileage	4/11/24		1	
DI	DI	17255-JAMES/BARBARA		04/2024		904050 04/15/2024	333	25.46	Mileage	4/11/24		1	
DI	DI	5981-KATTERHAGEN/DALE		04/2024		904052 04/15/2024	333	18.76	Mileage	4/11/24		1	
DI	DI	23002-WENDEL/WAYNE		04/2024		242552 04/15/2024	333	28.14	Mileage	3/27/24		1	
DI	DI	23002-WENDEL/WAYNE		04/2024		242552 04/15/2024	333	25.46	Mileage	4/8/24		1	
DI	DI	23002-WENDEL/WAYNE		04/2024		242552 04/15/2024	333	25.46	Mileage	4/11/24		1	
DI	DI	9450-WILLIAMSON/THOMAS		04/2024		904064 04/15/2024	333	18.76	Mileage	4/11/24		1	
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)										
							Total	168.84					
			79-603-000-0000-6356 - OTHER MISCELLANEOUS CHARGES										
DI	DI	16357-SHATTUCK'S HUB SUPPER CLUB		04/2024		242466 04/01/2024	333	2,490.00	AnnualFeedlotMeetingExpense	16508		1	
DI	DI	12375-PRODUCTIVE ALTERNATIVES		04/2024		57951 04/19/2024	333	24.00	2 Top Funnel Rain Gauge	INV586		1	
DI	DI	12375-PRODUCTIVE ALTERNATIVES		04/2024		57951 04/19/2024	333	83.98	2 All Weather Rain Gauge	INV586		1	
DI	DI	12375-PRODUCTIVE ALTERNATIVES		04/2024		57951 04/19/2024	333	10.00	Shipping	INV586		1	
			79-603-000-0000-6356 - OTHER MISCELLANEOUS CHARGES										
							Total	2,607.98					
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI	15290-AMAZON CAPITAL SERVICES		04/2024		904016 04/01/2024	333	189.68	400 Cable Ties	1L99-JL77-RFMT		1	
DI	DI	6453-CENTRAL LANDSCAPE		04/2024		57886 04/05/2024	333	138.00	150 - 3" Spiral Guard	323288		1	
DI	DI	1129-MN DEPT OF REVENUE		04/2024		956 04/19/2024	333	1,122.00	Q1 Soil & Water Sales Tax			1	
DI	DI	17005-BOUCHER/LAURA		04/2024		242555 04/22/2024	333	3.09	Overpaid on Sales Tax			1	

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		79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI	9594-US BANK	04/2024	954	04/24/2024	333	275.01	US Poly Pack - Tree Supplies				1
JE	JE		04/2024	18490	04/30/2024	901	2,126.26	Soil & Water Wage Reimb				1
		79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
					Total		3,854.04					
		PROGRAM 000 - PROGRAM Total										
							17,645.19 -					
		PROGRAM 512 - 1W1P-RED EYE										
		79-603-512-0000-6806 - ADMIN EXP-1W1P-RED EYE										
JE	JE		04/2024	18490	04/30/2024	901	274.08	Soil & Water Wage Reimb				1
		79-603-512-0000-6806 - ADMIN EXP-1W1P-RED EYE										
					Total		274.08					
		79-603-512-0000-6810 - PRJ DEV EXP-1W1P-RED EYE										
JE	JE		04/2024	18490	04/30/2024	901	65.54	Soil & Water Wage Reimb				1
		79-603-512-0000-6810 - PRJ DEV EXP-1W1P-RED EYE										
					Total		65.54					
		79-603-512-0000-6849 - TECH ASSIST EXP-1W1P-RED EYE										
JE	JE		04/2024	18490	04/30/2024	901	60.84	Soil & Water Wage Reimb				1
		79-603-512-0000-6849 - TECH ASSIST EXP-1W1P-RED EYE										
					Total		60.84					
		PROGRAM 512 - 1W1P-RED EYE Total										
							400.46					
		PROGRAM 514 - FY2023 SWCD LOCAL CAPACITY										
		79-603-514-0000-6806 - ADMIN EXP-FY2023 SWCD LOCAL CAPACIT										
JE	JE		04/2024	18490	04/30/2024	901	18,324.78	Soil & Water Wage Reimb				1
		79-603-514-0000-6806 - ADMIN EXP-FY2023 SWCD LOCAL										
					Total		18,324.78					
		79-603-514-0000-6849 - TECH/ENG EXP-FY2023 SWCD LOCAL CAPA										
JE	JE		04/2024	18490	04/30/2024	901	21,118.36	Soil & Water Wage Reimb				1
		79-603-514-0000-6849 - TECH/ENG EXP-FY2023 SWCD LOCAL										
					Total		21,118.36					
		PROGRAM 514 - FY2023 SWCD LOCAL CAPACITY										
					Total		39,443.14					
		PROGRAM 515 - FY2023 BUFFER LAW										
		79-603-515-0000-6845 - PROG/PROJ EXP-FY2023 BUFFER LAW										
JE	JE		04/2024	18490	04/30/2024	901	6,557.41	Soil & Water Wage Reimb				1
		79-603-515-0000-6845 - PROG/PROJ EXP-FY2023 BUFFER LAW										
					Total		6,557.41					
		PROGRAM 515 - FY2023 BUFFER LAW Total										
							6,557.41					
		PROGRAM 516 - MISSISSIPPI RIVER BRAINERD 1W1P										
		79-603-516-0000-5801 - MISC REV:MISSISSIPPI RIVER BRAINERD 1W1										



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			79-603-516-0000-5801 - MISC REV:MISSISSIPPI RIVER BRAINERD 1W1										
RE	RE		Todd County Soil & Water		04/2024	142041	04/22/2024	222	327.70 -	2024 Qrt#1 - Time Reimb Aitkin			1
			79-603-516-0000-5801 - MISC REV:MISSISSIPPI RIVER BRAINERD						327.70 -				
			79-603-516-0000-6806 - ADMIN EXP-MISSISSIPPI RIVER BRAINERD1W										
JE	JE				04/2024	18490	04/30/2024	901	327.70	Soil & Water Wage Reimb			1
			79-603-516-0000-6806 - ADMIN EXP-MISSISSIPPI RIVER						327.70				

			PROGRAM 516 -						0.00				
			MISSISSIPPI RIVER BRAINERD 1W1P										
			PROGRAM 517 - FY2023 LCCMR PILOT TREE PLANTING PROJECT										
			79-603-517-0000-6806 - ADMIN EXP-FY23 LCCMR PILOT TREE-LP W.										
JE	JE				04/2024	18490	04/30/2024	901	1,082.25	Soil & Water Wage Reimb			1
			79-603-517-0000-6806 - ADMIN EXP-FY23 LCCMR PILOT TREE-						1,082.25				

			79-603-517-0000-6810 - PROJ DEV EXP-FY23 LCCMR PILOT TREE-LP										
JE	JE				04/2024	18490	04/30/2024	901	52.06	Soil & Water Wage Reimb			1
			79-603-517-0000-6810 - PROJ DEV EXP-FY23 LCCMR PILOT						52.06				

			79-603-517-0000-6849 - TECH ASST EXP-FY23 LCCMR PILOT TREE-L										
DI	DI		17339-PEARSON/JAMIE		04/2024	242540	04/15/2024	333	1,200.00	Cost Share Payment	22-0028500		1
JE	JE				04/2024	18490	04/30/2024	901	1,077.72	Soil & Water Wage Reimb			1
			79-603-517-0000-6849 - TECH ASST EXP-FY23 LCCMR PILOT						2,277.72				

			PROGRAM 517 - FY2023 LCCMR PILOT TREE PLANTING PROJECT						3,412.03				
			PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF										
			79-603-518-0000-5301 - MN GRANT-C23-3483 LP COLLABORATIVE										
RE	RE		State of MN - DD		04/2024	142080	04/23/2024	222	123,481.00 -	C23-3483 Long Prairie Suppleme			1
			79-603-518-0000-5301 - MN GRANT-C23-3483 LP						123,481.00 -				

			79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP COLLABORATIVE										
DI	DI		11431-DOUGLAS SWCD		04/2024	242482	04/08/2024	333	3,350.03	2024 Q1 Douglas SWCD Admin	3-2024-1		1
JE	JE				04/2024	18490	04/30/2024	901	1,633.15	Soil & Water Wage Reimb			1
			79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP						4,983.18				

			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP COLLABORATIVI										
DI	DI		11431-DOUGLAS SWCD		04/2024	242482	04/08/2024	333	4,021.16	2024 Q1 Douglas SWCD ProjDevel	3-2024-1		1
DI	DI		17475-WEST OTTER TAIL SOIL & WATER CONSERV		04/2024	242502	04/08/2024	333	3,257.96	2024 Q1 ProjectDevelopmentReim	2414		1

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						NUMBER	DATE			Number	Cd		
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP				Total	7,279.12					
			79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP COLLABOR.										
DI	DI	11431-DOUGLAS SWCD		04/2024		242482	04/08/2024	333	191.43	2024 Q1 DouglasSWCD TechAssist	3-2024-1		1
JE	JE			04/2024		18490	04/30/2024	901	3,866.63	Soil & Water Wage Reimb			1
			79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP				Total	4,058.06					
			PROGRAM 518 - C23-3483 LP				Total	107,160.64 -					
			COLLABORATIVE FY23				WBIF						
			PROGRAM 521 - LCCMR PILOT TREE PLANT										
			PROJECT 2023-REW										
			79-603-521-0000-6849 - TECH EXP: LCCMR PILOT TREE PRJ 2023-RE										
JE	JE			04/2024		18490	04/30/2024	901	130.15	Soil & Water Wage Reimb			1
			79-603-521-0000-6849 - TECH EXP: LCCMR PILOT TREE PRJ				Total	130.15					
			PROGRAM 521 - LCCMR PILOT TREE				Total	130.15					
			PLANT PROJECT 2023-				REW						
			PROGRAM 551 - FEEDLOT										
			79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)										
DI	DI	16357-SHATTUCK'S HUB SUPPER		04/2024		242466	04/01/2024	333	1,561.20	AnnualFeedlotMeetingExpense	16508		1
		CLUB											
DI	DI	20289-TODD CO MIS DEPT		04/2024		57907	04/05/2024	333	55.00	Point Solutions Subscription			1
DI	DI	9594-US BANK		04/2024		954	04/24/2024	333	236.13	LPFleetSupply-FeedlotMeeting			1
DI	DI	9594-US BANK		04/2024		954	04/24/2024	333	62.70	Coborn's-Feedlot Mtg Supplies			1
JE	JE			04/2024		18490	04/30/2024	901	56,490.89	Soil & Water Wage Reimb			1
			79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)				Total	58,405.92					
			PROGRAM 551 - FEEDLOT				Total	58,405.92					
			PROGRAM 563 - LOCAL WATER MNG GRANT										
			79-603-563-0000-5001 - PROPERTY TAXES - CURRENT (WATER PLAN										
RE	RE	Soil and Water		04/2024		141930	04/12/2024	222	22.34 -	Levy			1
			79-603-563-0000-5001 - PROPERTY TAXES - CURRENT (WATER				Total	22.34 -					
			79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)										
JE	JE			04/2024		18490	04/30/2024	901	4,826.16	Soil & Water Wage Reimb			1
			79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)				Total	4,826.16					
			PROGRAM 563 - LOCAL WATER MNG				Total	4,803.82					
			GRANT										



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		PROGRAM 564 - WCA GRANT										
		79-603-564-0000-6845 - PROGRAM EXPENSE (WCA)										
JE	JE		04/2024	18490	04/30/2024	901	13,868.70	Soil & Water Wage Reimb				1
		79-603-564-0000-6845 - PROGRAM EXPENSE (WCA)				Total	13,868.70					
		PROGRAM 564 - WCA GRANT				Total	13,868.70					
		PROGRAM 567 - BWSR COST SHARE GRANT										
		79-603-567-0000-6801 - MISC EXPENSES-OPERATIONS										
JE	JE		04/2024	18493	04/30/2024	901	19,414.65	SWCD District Operations				1
		79-603-567-0000-6801 - MISC EXPENSES-OPERATIONS				Total	19,414.65					
		PROGRAM 567 - BWSR COST SHARE GRANT				Total	19,414.65					
		PROGRAM 583 - COUNTY RIPARIAN AID										
		79-603-583-0000-6845 - PROJ/PROG EXP-COUNTY RIPARIAN AID										
DI	DI	7166-GRIFF'S PIZZA	04/2024	242521	04/15/2024	333	203.00	Annual Contractor Meeting	348758			1
DI	DI	20289-TODD CO MIS DEPT	04/2024	57956	04/19/2024	333	25.00	PointSolutionsSubscription				1
DI	DI	10211-LITTLE BIRCH LAKE IMPROVEMENT ASSOC.	04/2024	242590	04/29/2024	333	123.64	Reimb:PartnerMtg 04/13/24	2024			1
JE	JE		04/2024	18490	04/30/2024	901	2,095.48	Soil & Water Wage Reimb				1
JE	JE		04/2024	18490	04/30/2024	901	98.16	Soil & Water Wage Reimb				1
		79-603-583-0000-6845 - PROJ/PROG EXP-COUNTY RIPARIAN AID				Total	2,545.28					
		PROGRAM 583 - COUNTY RIPARIAN AID				Total	2,545.28					
		PROGRAM 584 - GENERAL COUNTY ALLOCATION										
		79-603-584-0000-6845 - EXPENSE-GENERAL CO ALLOC(FEEDLOTS &										
JE	JE		04/2024	18490	04/30/2024	901	5,000.00	Soil & Water Wage Reimb				1
		79-603-584-0000-6845 - EXPENSE-GENERAL CO ALLOC				Total	5,000.00					
		PROGRAM 584 - GENERAL COUNTY ALLOCATION				Total	5,000.00					
		PROGRAM 586 - AIS PROGRAM										
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM										
JE	JE		04/2024	18490	04/30/2024	901	2,682.38	Soil & Water Wage Reimb				1
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM				Total	2,682.38					
		PROGRAM 586 - AIS PROGRAM				Total	2,682.38					

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		PROGRAM 592 - MAWQCP-AG WATER PROGRAM									
		79-603-592-0000-6845 - PROGRAM/PROJECT EXP-MAWQCP-AG WA1									
JE	JE		04/2024	18490 04/30/2024	901	524.06	Soil & Water Wage Reimb				1
		79-603-592-0000-6845 - PROGRAM/PROJECT EXP-MAWQCP-AG			Total	524.06					
		PROGRAM 592 - MAWQCP-AG WATER PROGRAM			Total	524.06					
		PROGRAM 593 - WCTSA-REG NUTRIENT MGMT SPECIALIST									
		79-603-593-0000-5801 - MISC REV-WCTSA-REG NUTR MGMT SPECIA									
RE	RE	Todd County Soil & Water	04/2024	142181 04/30/2024	222	11,190.83 -	2024 QRT#1 Nutrient Management				1
		79-603-593-0000-5801 - MISC REV-WCTSA-REG NUTR MGMT			Total	11,190.83 -					
		79-603-593-0000-6845 - PROGRAM/PROJ EXP-WCTSA-REG NUTR MC									
JE	JE	1/1/24-3/31/24	04/2024	18492 04/30/2024	901	103.18	WageReimbNutrientMgmtPosition				1
JE	JE	1/1/24-3/31/24	04/2024	18492 04/30/2024	901	11,087.65	WageReimbNutrientMgmtPosition				1
		79-603-593-0000-6845 - PROGRAM/PROJ EXP-WCTSA-REG NUTR			Total	11,190.83					
		PROGRAM 593 - WCTSA-REG NUTRIENT MGMT SPECIALIST			Total	0.00					
		PROGRAM 599 - SAUK RIVER 1W1P									
		79-603-599-0000-5801 - REVENUE-SAUK RIVER 1W1P									
RE	RE	Todd County Soil & Water	04/2024	141786 04/02/2024	222	4,764.90 -	2023 Tech & Engineering - Stea				1
		79-603-599-0000-5801 - REVENUE-SAUK RIVER 1W1P			Total	4,764.90 -					
		PROGRAM 599 - SAUK RIVER 1W1P			Total	4,764.90 -					
		DEPT 603 - S&W (FEEDLOT-CO MATCH)			Total	27,617.27					
		Fund 79 - TODD SOIL & WATER AGENCY FUND			Total	27,617.27					
		119 Transactions	35 Accounts		Final Total	27,617.27					

**Pooling Agreement
Irrigation Resource Conservation Partnership Grant**

This Agreement, made and entered into this day 5/1/2024 between the East Otter Tail Soil and Water Conservation District hereafter called the EOT SWCD and the Todd Soil and Water Conservation District Hereafter called the Todd SWCD.

Witnesseth: The partial hereto for the consideration hereinafter mention, covenant and agree as follows; The EOT SWCD acting as the fiscal agent for the Irrigation Resource Conservation Partnership Grant (P23-1461) and has entered into a grant agreement with Minnesota Board of Water and Soil Resource (BWSR). This grant allows the partnering SWCDs to fund projects in accordance with the project eligibility and priorities of the Implementing Innovative Irrigation Practices to Protect Groundwater Regional Conservation Partnership Program Project, hereafter called the Irrigation RCPP, secured by the Minnesota Department of Agriculture (MDA) through the Natural Resources Conservation Service. Projects funded through the agreement will be selected through the Irrigation RCPP scoring and ranking process.

The EOT SWCD will distribute up to \$ \$28,801.31 to the Todd SWCD to be used for cost-share or incentive-based contracts with landowners that are eligible for and selected through the Irrigation RCPP project.

The Todd SWCD agrees to:

- a. Conduct project development activities for practices eligible through the Irrigation RCPP.
- b. Enter into and hold cost-share or incentive-based contracts with landowners or land users adopting Irrigation RCPP eligible practices that address the priorities identified in the Irrigation RCPP and meet the technical standards of the NRCS FOTG that are selected through the Irrigation RCPP project selection and scoring process.
- c. Certify project completion and conduct ongoing site inspections as required.
- d. Collect and provide information (mapping, project details, etc.) for work that was accomplished for reporting purposes in accordance with BWSR's 2023 fiscal year grant policy and grant administration manual to the EOT SWCD.
- e. Invoice the EOT SWCD with the required documentation on the use of the grant funds.
- f. Not report these funds as their committed match to the Irrigation RCPP as they will be reported as the BWSR and Minnesota Department of Health committed match to this project.
- g. Provide Jon Krause with up to 75% of combined federal and state cost-share for Advanced IWM (449) and Pumping Plant – VFD (533) practices.

The EOT SWCD will:

- a. Reimburse Todd SWCD for invoiced activities in a timely manner.
- b. Coordinate with participating LGU partners.

- c. Provide the bookkeeping, reporting, reconciliations, and audits (as required) and in accordance with BWSR's 2023 fiscal year grant policy and grant administration manual.

This contract may be reviewed and modified at the discretion of the EOT SWCD and the _____Todd_____SWCD in conjunction with the Irrigation RCPP steering committee.

In Witness Whereof, the parties listed below under and have agreed to the terms outlined in this Contract for Services.

This contract is effective on the date that both parties have signed and will terminate on December 31, 2025. This contract may be extended at the agreement of all parties involved with a BWSR approved extension.

East Otter Tail SWCD _____	_____
Darren Newville	Date

_____Todd_____ SWCD _____	_____
	Date

Jon Krause Irrigation Upgrades

Location Information

Parcel Number 28-0006500, 28-0006600,
22-0012603, 22-0012702,
19-0002201, 19-0002800,
19-0002901

Township Name Wykeham, Moran, Staples

TWP, Range, Section Multiple

Major Watershed Crow Wing Long Prairie

Minor Watershed 12050, 12045, 14033

Project Information

Project Type Engineered

Practice Types Advanced IWM &
Pumping Plant

Project Codes 449 & 533

Field Technicians Tim Ebnet

Engineering Assistance Mitchell Janson

Resource Concern and Project Purpose Description

Preserving groundwater by the efficient use of water on irrigated land.

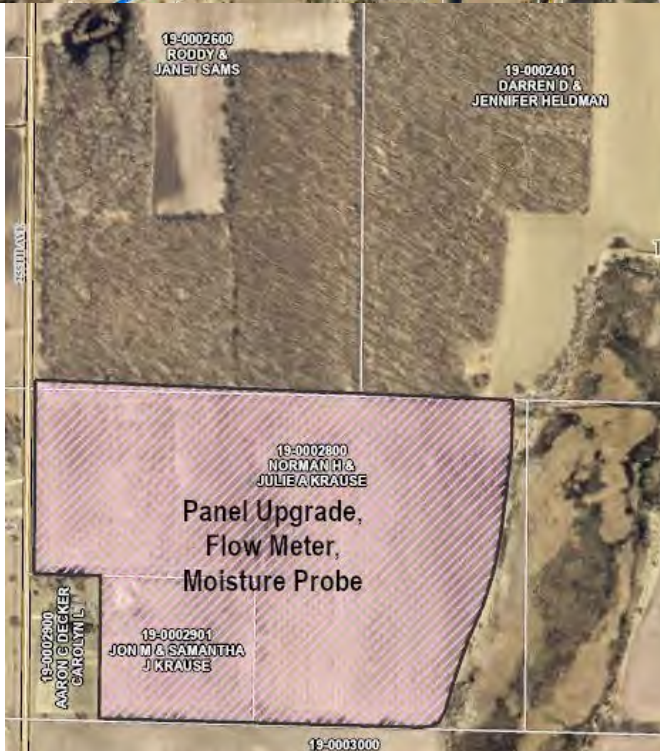
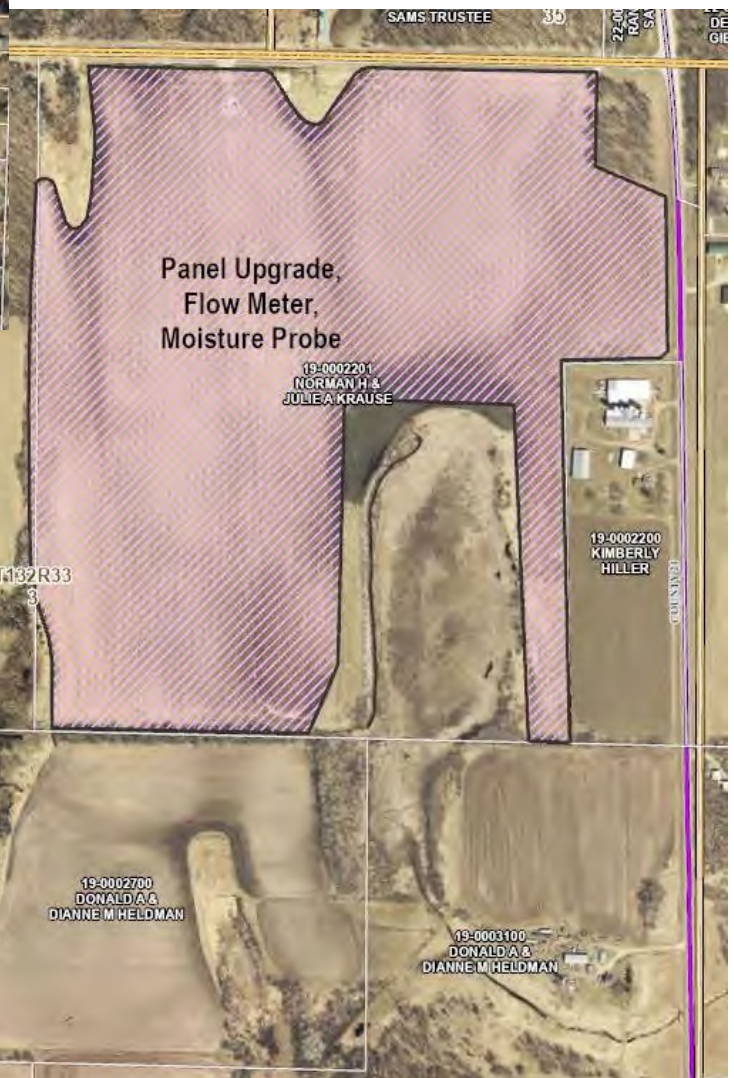
Funding Information

West Central Irrigation Inc Bid
\$38,401.74

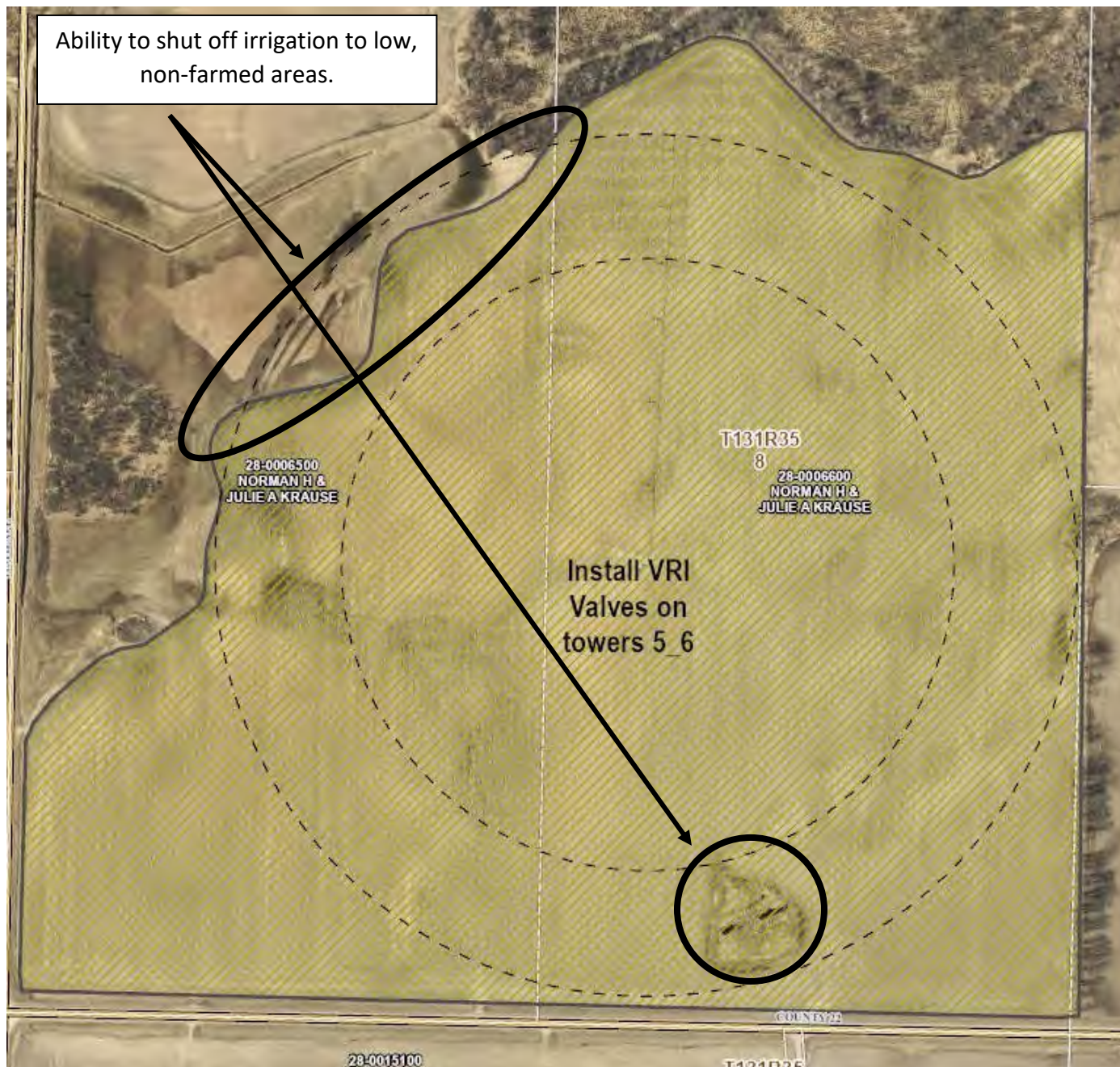
Cost Share
75% \$28,801.31

Final Invoice (s)	Provided at later date	Cost Share Payment Amount	Provided at later date
Funding Source	Irrigation Resource Conservation Partnership Grant (P23-1461)	\$28,801.31	





Krause Irrigation Upgrades, submitted by Tim Ebnet, 05/01/2024



Jim Benson Shoreland Buffer Planting

Location Information

Parcel Number	14-0036300
Township Name	Kandota
TWP, Range, Section	T127, R34W, Section 20
Major Watershed	Sauk River
Minor Watershed	Fairy Lake

Project Information

Project Type	Erosion Control-Riparian
Practice Type	Critical Area Planting
Project Code	342
Field Technician	Josh Votruba
Technical Assistance	Deja Anton

Resource Concern:

Fairy lake is a protection lake with current good water quality standards. It is described as phosphorus sensitive. Maintaining native vegetation on its shoreline is one way to reduce phosphorus and sediment from reaching the lake. The goal of the buffer planting is to re-establish forbs on the site to provide more critical area habitat, to be more aesthetically pleasing, to create plant diversity making site more erosion resistant, and provide pollinator habitat. The buffer area on the hillside is currently vegetated with warm and cool season grasses as well as some small buckthorn plants. Buckthorn will be removed and managed. Several native mature oak trees canopy the area so the site is partially shaded. The area to be re-established is approximately 3,000 square feet or 100' x 30' running the length of the property. A woodland edge seed mix along with native plant plugs suited for the site conditions will be used for the buffer vegetation.

Funding Information

High Bid	Low Bid	Cost Share
\$12,952.00	\$12,460.00	75%
(MN Native Landscapes)	(Kanati Land Management)	\$9,345.00

Final Invoice (s)	N/A	Cost Share Payment Amount	N/A
Funding Source	FY 23 Riparian	\$10,320	
	FY & Grant Name.	FY & Grant Name.	

Amendment request for \$975.00 from FY24 Riparian Aid to increase total cost-share request to \$10,320 on May 9, 2024.



A combination of native plants plugs and native plant seed will be planted to increase native plant diversity on site which will result in increased pollinator habitat and increased resistance to erosion.

Woodland Edge South & West

36-211

Common Name	Scientific Name	Rate (kg/ha)	Rate (lb/ac)	% of Mix (% by wt)	Seeds/ sq ft
big bluestem	<i>Andropogon gerardii</i>	1.12	1.00	2.90%	3.68
side-oats grama	<i>Bouteloua curtipendula</i>	1.12	1.00	2.89%	2.20
kalm's brome	<i>Bromus kalmii</i>	1.68	1.50	4.34%	4.40
nodding wild rye	<i>Elymus canadensis</i>	1.40	1.25	3.61%	2.38
bottlebrush grass	<i>Elymus hystrix</i>	0.36	0.32	0.91%	0.88
slender wheatgrass	<i>Elymus trachycaulus</i>	1.40	1.25	3.64%	3.18
switchgrass	<i>Panicum virgatum</i>	0.07	0.06	0.17%	0.30
little bluestem	<i>Schizachyrium scoparium</i>	0.69	0.62	1.79%	3.40
Indian grass	<i>Sorghastrum nutans</i>	1.12	1.00	2.89%	4.40
Total Grasses		8.97	8.00	23.14%	24.82
common yarrow	<i>Achillea millefolium</i>	0.03	0.03	0.09%	2.00
blue giant hyssop	<i>Agastache foeniculum</i>	0.11	0.10	0.28%	3.20
white snakeroot	<i>Ageratina altissima</i>	0.03	0.03	0.09%	1.70
white prairie clover	<i>Dalea candida</i>	0.19	0.17	0.50%	1.20
Canada tick trefoil	<i>Desmodium canadense</i>	0.16	0.14	0.42%	0.29
ox-eye	<i>Heliopsis helianthoides</i>	0.15	0.13	0.38%	0.30
wild bergamot	<i>Monarda fistulosa</i>	0.07	0.06	0.18%	1.60
stiff goldenrod	<i>Oligoneuron rigidum</i>	0.07	0.06	0.17%	0.90
Clayton's sweet cicely	<i>Osmorhiza claytonii</i>	0.07	0.06	0.17%	0.06
smooth wild rose	<i>Rosa blanda</i>	0.07	0.06	0.17%	0.06
black-eyed susan	<i>Rudbeckia hirta</i>	0.20	0.18	0.52%	6.10
Lance-leaved Figwort	<i>Scrophularia lanceolata</i>	0.06	0.05	0.14%	3.20
zigzag goldenrod	<i>Solidago flexicaulis</i>	0.02	0.02	0.05%	0.50
showy goldenrod	<i>Solidago speciosa</i>	0.07	0.06	0.18%	1.80
smooth aster	<i>Symphotrichum laeve</i>	0.07	0.06	0.19%	1.30
American vetch	<i>Vicia americana</i>	0.20	0.18	0.52%	0.14
golden alexanders	<i>Zizia aurea</i>	0.12	0.11	0.33%	0.46
Total Forbs		1.68	1.50	4.38%	24.80
Oats	<i>Avena sativa</i>	28.02	25.00	72.48%	11.14
Total Cover Crop		28.02	25.00	72.48%	11.14
Totals:		38.67	34.50	100.00%	60.75
Purpose:	Partly shaded grassland planting for native roadsides, reclamation, etc.				
Planting Area:	Tallgrass Aspen Parklands, Prairie Parkland, and Eastern Broadleaf Forest Provinces. Mn/DOT Districts 2(west), 3B, 4, Metro, 6, 7 & 8.				



Jim Benson Shoreland Buffer Planting, Submitted by Josh Votruba 1/2/24



Jim Benson Shoreland Buffer Planting, Submitted by Josh Votruba 1/2/24

Rick Jones Coir Log Repair

Location Information

Parcel Number 04-0044600

Township Name Bruce

TWP, Range, Section T129, R32W, Section 3

Major Watershed Mississippi-Brainerd

Minor Watershed Karlen Cr

Project Information

Project Type Erosion Control-
Riparian

Practice Type Shoreline
Protection/Critical
Area Planting

Project Code 580/342

Field Technician Josh Votruba

Technical Assistance Ross Reiffenberger

Resource Concern:

Lake Beauty – Sediment and nutrients from soil erosion

Funding Information

High Bid

\$1000

Kanati Land

Management

Low Bid

\$900

Ryan Twardowski

Cost Share

75%

\$675

Funding Source

FY 24 Riparian

\$675.00

Reductions N/A

Notes

Landowner Rick Jones is seeking to repair his shoreline stabilization and native buffer planting Soil and Water cost share project which was installed in 2023. The coir log component of the project was damaged this March when strong winds caused ice on the lake to crash into the bank. The ice crashing into the bank caused the coir logs to be pushed up on to the top of bank, and the ice dislodged the stakes used to hold down coir log. With the late summer install in July, the coir log was most likely not well established with vegetation making it more susceptible to damage. Landowner is seeking funding to help with the cost of the repairs to reposition and stake the coir log into the bank.



Jones Coir Log Fix, Submitted by Josh Votruba 4/30/24



Coir Log after install

Jones Coir Log Fix, Submitted by Josh Votruba 4/30/24



Photos showing close up of coir log damage. Notice the log has been pushed up to the top of the bank and some of the stakes have been dislodged.





Photos from top of bank showing extent of damage to coir log

Pay Out of Forest Management Plan- Nicholas Novak- Tall Oaks

Location Information

Parcel Number 08-00163;-00217
Township Name Fawn Lake
TWP, Range, Section 132, 32, 15 & 16
Major Watershed Long Prairie
Minor Watershed 14028 Fish Trap Creek

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Erik Eggen

Resource Concern and Project Purpose Description

This is an 88 acre parcel along Fish Trap Creek where were located the native Pine forests in the early to mid 1800's. This is in a Priority Area for the Long Prairie River Watershed Land Stewardship Plan.

The primary objectives accomplished for this project is to protect Fish Trap creek, sequester carbon, stabilize and maintain healthy soil structure and additional vertical water storage.

Funding Information

High Bid	Low Bid	Cost Share
NA	\$1000	75% \$750

Final Invoice (s)	\$500	Cost Share Payment Amount	\$375
Funding Source	FY23 Forestry LCCMR	\$375	



Please read excerpts from the plan below. The plan outlines management for each type of land found on the landowners property. The management focuses on forest sustainability, habitat, and several of our water protection goals. The excerpts are a few examples of this forest management plan matching the goals of the Long Prairie Watershed 1W1P objectives as adopted by the County and SWCD. Opposing the County objectives, this landowner is considering 2C. Todd SWCD will offer DNR cost-share and an easement option over entering into 2C.

Section 1 - Landowner Goals

- Goal 1: Maximize the timber value and growth in an environmentally sensitive manner. Access the property with roads and trails.
- Goal 2: To develop and maintain wildlife habitat for hunting and recreation.
- Goal 3: Reduce property taxes with 2c Managed Forest Land tax class

Type 2 3 acres of Lowland Grass, Brush, and Small Trees

This type is the grassy slough and creek on the north side of the north forty. There is brush along the edges, mature alder, scattered ash, tamarack, spruce and willow. A sedge grass dominates the center of the type with small patches of open water in the middle. There are scattered lowland conifers also present. The thick brush provides excellent habitat and food source for grouse and deer. There are openings in the brush that are excellent for catching sight of passing deer and waterfowl. There are a couple small ponds, open water is excellent habitat for waterfowl and amphibians. Sedge grass is the predominant ground cover with smaller areas of cattails and reed canary grass. These wetlands are also important for catching large amounts of rainwater, filtering it, and allowing it to slowly seep into the ground water.

Management Recommendations;

Leave this cover type as is. The mature brush is difficult to access and provides good cover for wildlife. Place wood duck nesting boxes along open water areas.

Groundwater
Protection

Type 4 4 acres of Lowland Conifers

This type has merchantable black spruce, balsam fir and tamarack. The type is on the north side of the north forty. This makes for great wildlife diversity and cover type variation. These lowland conifer trees are on the small side averaging 30-40 feet in height, 8 inches DBH and are at medium density. Other species include small amounts of aspen, maple, and ash. As this stand matures and the trees grow larger, they will become more valuable for both lumber and pulp markets. The understory is open with scattered patches of alder brush; the ground cover is sphagnum moss and sedge grass.

Management Recommendations;

Leave timber stand. These conifer types provide excellent deer cover during hunting season. Large remote areas like this are difficult to hunt and allow many deer to reach maturity. These mature stands of lowland conifers are also used by spruce grouse, squirrels, chipmunks and many species of birds including wood ducks, owls, woodpeckers and various song birds. The spruce bogs also hold large amounts of water aiding in flood control.

Water Storage/
Retention for Flood Plain

Type 6 6 acres Upland Grass, Brush, and Small Trees

This type is the upland grass openings that were once the log landing. Part of this type is left unmaintained and is slowly converting back to trees and brush. These

Page 7 of 10

4.3.0 Management Plan Template.doc

meadows and areas of light tree cover are good openings and great for a variety of wildlife. They provide food for deer, rodents, pheasants, raccoons, turkeys and many species of songbirds. They provide open space for observing this wildlife in

Alternative Recommendation;

These meadows would make great conifer plantations! Conifers should be planted at 600 to 800 trees per acre in the spring. Wider rows of trees provide more room for grass and weeds to grow in between. This makes great wildlife habitat for many years. I recommend planting a mixture of red and jack pine, white spruce, and balsam fir. This variety ensures better forest health and diversifies the wildlife potential. The natural jack pine could be weeded out or left to grow for species diversity.

This property meets the objectives of the LCCMR Grant. Todd SWCD will provide this landowner with information on the Forestry Easement, WBIF Easement, and the Working Lands Easements. Easements protect the land in its natural state. The location makes it a forest we wish to keep in permanency in order to protect water quality Long term. Fish Trap Creek runs through this property. Easements provide protection while keeping the land on the County tax roster. The goal would be to encourage the landowner to enter the easement, not 2C.

Pay Out of Forest Management Plan- Connie & Jerald James

Location Information

Parcel Number 19-0016900
Township Name Moran
TWP, Range, Section 132, 33, 16
Major Watershed Long Prairie
Minor Watershed 14035 Unknown

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Erik Eggen

Resource Concern and Project Purpose Description

This is a beautiful 164 acre parcel of mostly wooded land sandwiched between the Moran Creek and the Long Prairie River. This is in a Priority 1 area for the Land Stewardship Plan for the Long Prairie Watershed.

The primary objectives accomplished for this project is to protect riparian wetland and creek corridors, sequester carbon, stabilize and maintain a healthy storage structure and added vertical water storage.

Funding Information

High Bid
NA

Low Bid
\$1000

Cost Share
75% \$750

Final Invoice (s)
Funding Source

NA
FY23 LCCMR

Cost Share Payment Amount \$750
\$750



Pay Out for Forest Management Plan- Brad Peery

Location Information

Parcel Number 05-0018202
Township Name Burleene
TWP, Range, Section 130, 35, 26
Major Watershed Long Prairie
Minor Watershed 14042 Long Prairie

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Tom Kroll

Resource Concern and Project Purpose Description

This is an 41 acre parcel with wooded and shrub swamps with small pockets of shallow marshes. This area serves as a water retention area mainly and will aid in overall resiliency to soils with some added carbon sequestration benefits. This varied terrain is a huge benefit to sustaining natural habitat areas.

Funding Information

High Bid	Low Bid	Cost Share
NA	\$1400	75% \$1050

Final Invoice (s)	NA	Cost Share Payment Amount	TBD
Funding Source	FY23 Forestry LCCMR	TBD- working with consultant on invoicing	



Interesting Plan Features

1.

It is important to not try to physically remove the thinned tree from the woods if doing so in any way damages the crop trees by scraping the bark or breaking off tops. It is often the case that a large "wolf tree" that is older and has many large limbs is best girdled and left as a standing snag to avoid collateral damage. It will slowly rot and fall in small pieces creating much less damage.

2.

Oaks are very valuable for wildlife due to their acorns (mast), which is a great food source for more than 100 species of vertebrates in the United States and many more invertebrates. (Acorns contain 6 percent protein and 25 percent fat by weight.) The oak trees in these two acres produce an average of cover type yield on average of 50 to 100 pounds of acorns per year. Red oak acorn production fluctuates on a two- to five-year cycle, so production varies greatly by year. That is a lot of valuable food for wildlife. And your oak savanna wildlife opening is a great place to see wildlife.

3.

Additional Action to Achieve DFC - Plant berry thickets

Plant small clumps of fruiting shrubs, such as American plum, hawthorne, chokecherry, high-bush cranberry, red-osier dogwood, and juneberry in sunny areas to provide food and cover for many wildlife species, especially birds. Plum thickets provide soft mast and dense cover for deer.

The MN DNR State Nursery is a good place to get a packet of 500 fruiting shrubs for a competitive price (<https://www.dnr.state.mn.us/forestry/nursery/pricelist.html>). Local county Soil and Water Conservation Districts (SWCDs) often sell seedlings in smaller amounts if 500 is too many. If you get 500, you can plant some in multiple sunny locations on the edges of the food plots or elsewhere around your land.

Plant those that will grow the tallest to the north or center and then add successive rings of shorter species to create a thicket or thickets. Plant about 5 feet apart. Thickets can be from 20- to 200-feet in diameter. The results will be a wild orchard you and the wildlife can share.

4.



Glossy buckthorn is found on wet sites. Alternate leaves have more veins and are wavy.

Recommended Desired Future Condition for Property

Assure that the invasive common buckthorn and glossy buckthorn are kept off your land or kept at levels that allow native plants to succeed.

Action to Achieve Desired Future Condition - Buckthorn identification

Identification is very easy in October/November when they are often the only green thing left in the woods. Monitoring your woods should be an annual fall event. Pull any solitary plants as you find them or mark any areas that you need to return to treat.

Pay Out of Forest Management Plan- Kevin Peery

Location Information

Parcel Number 05-0018401
Township Name Burleene
TWP, Range, Section 130, 35, 26
Major Watershed Long Prairie
Minor Watershed 14042 Long Prairie

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Tom Kroll

Resource Concern and Project Purpose Description

This is a 21 acre parcel adjacent to the Brad Peery Forest management plan with a wooded swamp. This area serves as an additional water storage area adjacent to a larger wetland complex. Benefits support overall resiliency to soils with some added carbon sequestration benefits. This varied terrain is a benefit to sustaining natural habitat areas.

Funding Information

High Bid	Low Bid	Cost Share
NA	\$800	75% \$600

Final Invoice (s)	NA	Cost Share Payment Amount	\$TBD
Funding Source	FY23 Forestry LCCMR	\$TBD- still working with Consultant on invoicing	



Kevin Peery FSP submitted by Anton 05.9.2024

Plan Features of Interest

Original Survey History

The SE 1/4 of Section 26 was first assigned in 1873 from public ownership to a John Stephens, a private in the New York militia, as a reward for serving in the war of 1812.

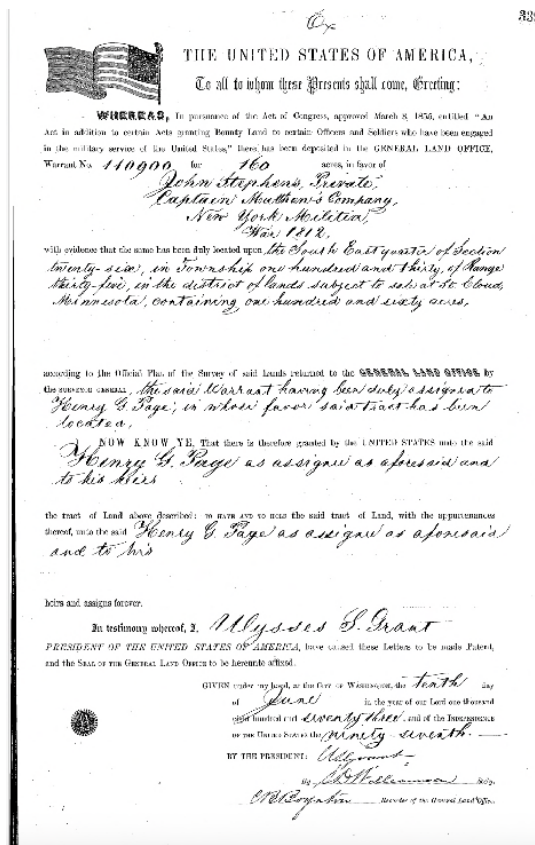
Mr. Stephens or his heirs likely sold this "Military Warrant" on a stock market in New York where it was available to anyone to buy. A Henry Page came into ownership of the warrant and took it to the St. Cloud Lands Office where he "cashed" it in for the 160 acres your land now sits on.



Action to Achieve Desired Future Condition -

Do nothing Avoiding anything that will disturb the wetlands is the ideal option. Avoid polluting the wetlands. Preventing erosion from trails or logging is a good idea. Do not put any slash or brush into the wetlands. Of course, do not drain them. Monitor for and remove any invasive species such as purple loosestrife. Most importantly, appreciate and enjoy your wetlands.

Kevin Peery FSP submitted by Anton 05.9.2024



Recommended Desired Future Conditions for Cover Type The wetlands' ecological functions are viable and native species are present. The wetlands are protected and maintained for wildlife, water quality, and scenic beauty.

Katterhagen Pit Closure

Location Information

Parcel Number 12-0038001
 Township Name Hartford
 TWP, Range, Section T130N, R33W, Sec 34
 Major Watershed Long Prairie
 Minor Watershed 14054 Turtle Creek

Project Information

Project Type Engineered
 Practice Types Waste Facility Closure
 Project Codes 360
 Field Technicians Tim Ebnet

Resource Concern and Project Purpose Description

Closing an unused manure pit 150' from Turtle Creek. The fence will need to be removed for the excavation and earthwork process per usual, but included on the bid is a plan to replace the fence. The fencing and seeding part of the plan is very important to feedlot compliance.

Funding Information

High Bid

\$38,496.40

Chad Twardowski Excavation, Stang
 Custom Farming, Mid-Central
 Hydroseeding, Minnesota Pro Fence

Cost Share

75% \$28,872.30

Final Invoice (s)

Provided at later date

Cost Share Payment Amount

Provided at later date

Funding Source

FY23 LP WBIF
 (Supplemental)

\$28,872.30

Reductions

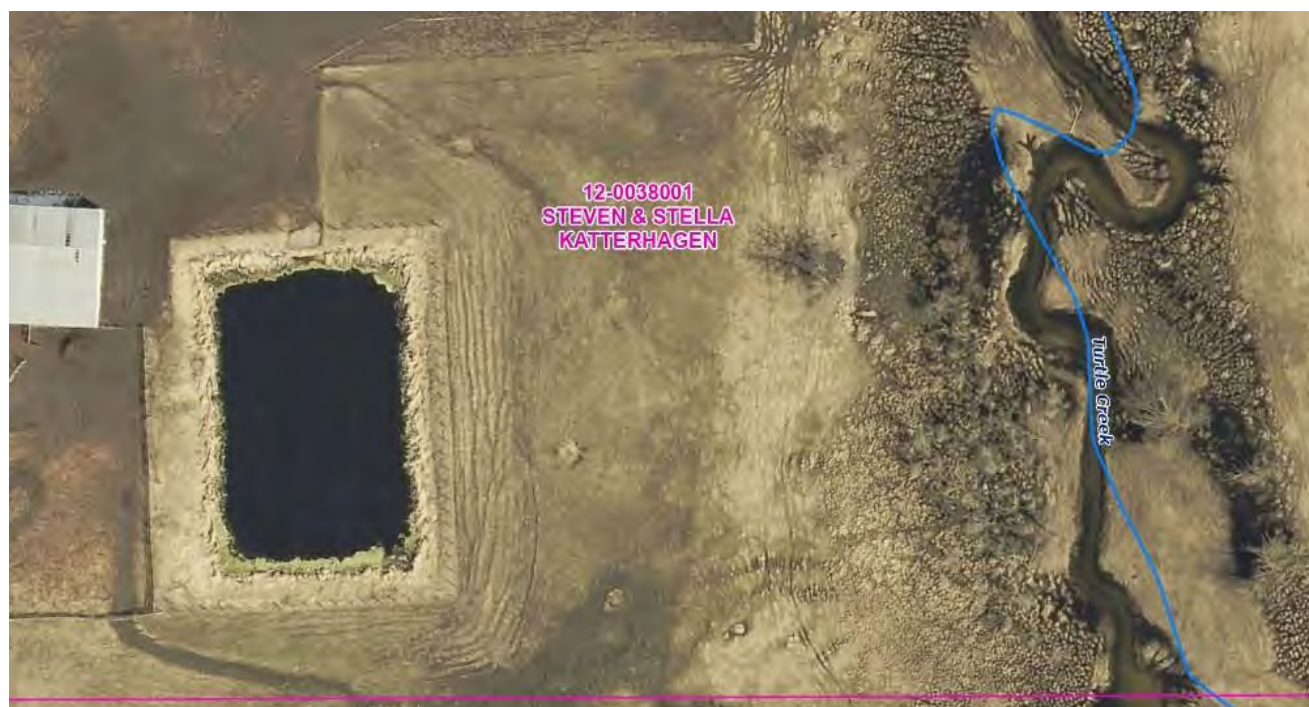
Nitrogen
 Fecal Coliform
 Phosphorus

After

11 mg/L
 3.56E+15
 7 mg/L

Reduction Notes

Ecoli reduction spreadsheet



Katterhagen Pit Closure, submitted by Tim Ebnet, 04/22/2024



Katterhagen Pit Closure, submitted by Tim Ebnet, 04/22/2024



2024 Feedlot Meeting Cash Donations Received as of 3/31/2024

Todd County MN Soybean and Corn Growers	\$500
Magnifi	\$500
Compeer Financial	\$400
American Heritage Bank	\$250
MN National Bank	\$100
Long Prairie Oil	<u>\$100</u>

As of 3/31/2024 **\$1,850**

Accepted on 4/11/2024

2024 Feedlot Meeting Cash Donation Received in April 2024

First International Bank	\$250
MACFO	\$1,000
Unity Bank	<u>\$400</u>

Ending 04/30/2024 **\$1,650**

Grand Total: \$3,500

**SERVICE AGREEMENT BETWEEN:
THE COUNTY OF TODD AND THE TODD SOIL AND WATER CONSERVATION
DISTRICT**

THIS AGREEMENT, made and entered into this 7th day of September, 2021, by and between the COUNTY of TODD (hereinafter "County"), a political subdivision of the State of Minnesota, and the TODD SOIL AND WATER CONSERVATION DISTRICT, a political subdivision of the State of Minnesota (hereinafter "SWCD"), the effective date of this Agreement shall be September 7, 2021, WITNESSETH:

WHEREAS, The County is a duly organized and existing political subdivision of the State of Minnesota, and,

WHEREAS, SWCD is a Soil and Water Conservation District organized and operating in accordance with Minnesota Statutes Chapter 103C, and,

WHEREAS, The parties hereto are authorized and empowered by M.S. 375.18 and M.S. 103C.231 to enter into cooperative agreements for the purpose of the powers of each of the parties hereto, and,

WHEREAS, SWCD desires to concentrate its time, energy and effort on the establishment and management of conservation practices and on stewardship promotion and conservation education, and,

WHEREAS, The County has, or will have, available the personnel such as Auditor/Treasurer and Human Resources, office space and equipment necessary to provide all administrative, personnel, financial management and other operational functions necessary to carry out the duties and programs of the SWCD;

NOW THEREFORE, It is agreed by and between the parties hereto as follows:

1. DIVISION NAME: The SWCD will be part of the Division referred to as Soil, Water Conservation and Development with two separate departments maintaining their identity: Todd Soil Water Conservation District and Todd County Planning and Zoning.
2. RECITALS: The recitals set forth in the whereas clauses are incorporated by reference as if fully set forth herein.
3. DUTIES OF COUNTY: That the County shall provide to the SWCD without cost to the District:
 - a. All office space, equipment, vehicles, and supplies;
 - b. All other office services such as telephone, copying and similar services, and;
 - c. A Division Director to administer and operate the programs and projects of the SWCD.
 - d. All personnel shall be and remain employees of the County and under its direction and control.
 - e. That the County shall retain ownership of all such equipment, supplies, and furniture acquired for the purpose of complying with this paragraph.
4. DUTIES OF SWCD: That the SWCD shall retain authority and shall be responsible for the development of natural resources conservation policy, a comprehensive natural resources conservation plan, and the approval, development, and management of conservation projects and all other powers

generally enumerated in M.S. 103C.331, except as otherwise herein specifically designated and allocated to the County.

The County hereby designates the SWCD responsibility for developing policy, writing an annual plan of work, and administering the following:

- a. Provide conservation practice technical assistance to landowners in cooperation with partnering agencies and organizations, public and private.
- b. Education programs related to land stewardship, water quality, and resource conservation;
- c. Provide factual findings to the Soil, Water, Conservation and Development Division;
- d. Administer and oversee state grants related to natural resources conservation;
- e. Appoint one (1) SWCD supervisor advisor to the Board of Adjustment and Planning Commission.

5. EQUIPMENT: All equipment, vehicles and property of the SWCD shall become the property of Todd County.

6. SWCD BUDGET

- a. Project/Grant Funds: The SWCD shall retain the control, management and approval authority for all funds for conservation projects and practices including, by example, the receipt and disbursement of State grant funds, the receipt, disbursement and collection of loan funds, and any other funds specifically and directly related to a conservation practice. The SWCD shall maintain SWCD administrative and project funds in segregated accounts.
- b. Administrative Funds. The SWCD shall retain the control, management and approval authority for all general, discretionary and administrative funds received by it.
- c. Operating Budget: No later than October 31 of each year, the authorized representatives of the SWCD Board shall meet with the Todd County Board of Commissioners with a proposed budget for the following year.

7 LIABILITY: Nothing in the agreement shall obligate or cause either party to incur any liability as the result of the actions of the other party as to any specific duty or responsibility assumed or retained hereunder. The County shall not incur any liability by reason of any action taken by SWCD under the authority retained under Section 3. SWCD shall not incur any liability by reason of any action taken by the County under Sections 2 and 3.

The County Attorney shall represent SWCD in matters brought against SWCD. If Todd SWCD takes legal action against the county or county board they must use outside legal counsel since the County Attorney also represents the county.

8. LIAISON COMMITTEE AND ANNUAL MEETING: That there shall be established a natural resources and land use liaison committee consisting of two members of the County Board of Commissioners and two members of the Soil and Water Conservation District Board of Supervisors. The County Coordinator and/or Administrator, Soil, Water, Conservation and Development Director, and Soil and Water Conservation District Manager shall serve as non-voting advisory members. This committee shall serve as the liaison and personnel committee for the SWCD. Said committee shall meet upon the request of its members for purposes of program and policy review and to assist the Director and/or Manager with personnel decisions and matters of concern affecting the agreement. At least annually, prior to June 1 of each year, said committee shall meet for the purpose of reviewing the

effectiveness of this agreement, discussing budgets, and making a recommendation to their respective Boards as to the desirability of continuing the agreement. At least once per year, preferably in February, the entire Todd County Board of Commissioners and the Soil and Water Conservation District Board will meet in joint session to discuss SWCD's accomplishments for the past year and its work plan for the coming year. Other agenda items for the meeting may also be submitted one week prior to the meeting to allow proper public notice and preparation of board members for the meeting.

9. EMPLOYEES:

a. Hiring

- i. the Director of the Soil, Water, Conservation and Development Division and the Manager of the Soil and Water Conservation District shall be appointed by the Todd County Board of Commissioners, in accordance with Todd County Personnel Policy with the agreement of the SWCD Board of Supervisors. The liaison committee shall serve as the interview and recommendation committee for the hire of the Director and Manager
- ii. staff positions shall be appointed in accordance with the Todd County Personnel Policy at the recommendation of the liaison committee. If the County Coordinator and/or Administrator refuses to appoint a position at the recommendation of the liaison committee, the matter is immediately forwarded to the County Board of Commissioners for potential overturn.

b. Management of Division Director and SWCD Manager

- i. will be under the day to day management and control of the Todd County Board of Commissioners and/or their designee. This includes all performance management, discipline or other management activities. Termination of the Director and Manager requires agreement by both Boards.

c. Performance evaluation

- i. performance evaluations will be conducted in accordance with Todd County Policy. The SWCD Board shall be offered the opportunity to comment on the performance evaluation of staff. The SWCD Board shall be allowed the opportunity to hold an independent evaluation of the Director and Manager, the said performance evaluation will be included in the employees personnel file.

10. CHAIN OF COMMAND: The SWCD Board and the Todd County Board of Commissioners recognizes that there is potential for miscommunication given the relationship between two elected Boards and the accountability of the Director and Manager. In recognition of that, both Boards agree to abide by a strict chain of command for all performance and management issues, which goes through the liaison committee in the absence of a County Coordinator and/or Administrator. Adherence to this chain of command will help to ensure a positive and smooth operation and collaboration.

11. EFFECTIVE DATE: CONTINUING EFFECT: This agreement shall be effective on the date set forth in the first paragraph of this Agreement and shall continue thereafter, from year to year, unless specifically terminated by either of the parties to this agreement to the other.

12. ALTERNATIVE DISPUTE RESOLUTION: In the event there is a dispute that arises from this agreement and the collaborative operation of the departments, before engaging in termination, the parties agree to engage in alternative dispute resolution in accordance with county personnel policy.

13. TERMINATION: This agreement shall terminate with either party giving 60 days written notice to the other party of their desire to terminate the agreement prior to July 1 of any year of this agreement or of any extension thereof.

14. AMENDMENTS: Any amendments, deletions, or waivers of the provisions of this agreement shall be valid only when reduced to writing and signed by the parties.

15. SWCD FUNDS: When the SWCD has balanced all of its accounts payable and receivable the SWCD will provide the remaining funds to the County to be held in a trustee fund. The SWCD Board of Supervisors shall have authority over said funds.

16. ENTIRE AGREEMENT: This agreement shall constitute the entire agreement of the parties and shall supersede all oral and any prior agreements and negotiation between the parties relating to the subject matter herein.

COUNTY OF TODD

BY Barbara Becker
Chairperson, Todd County Board of Commissioners

ATTEST Renise Lude
Todd County Auditor - Treasurer

DATE 9-7-2021

TODD COUNTY SOIL AND WATER CONSERVATION DISTRICT

BY Dale Kallio
Chairperson, Todd Soil and Water Conservation District Board

ATTEST Tom Williamson
Secretary, Todd County SWCD

DATE 10/14/21

TODD SOIL AND WATER BOARD OF SUPERVISORS

A RESOLUTION ESTABLISHING PRACTICE COST SHARE RATES FOR ALL FUND SOURCES

WHEREAS, the State of Minnesota has adopted the 2021 MN Statute 103.B801 Comprehensive Management Planning Program, now commonly referred to as One Watershed, One Plans (1W1P), to focus on the implementation of prioritized and targeted actions, including the installation of *location specific* best management practices, capable of achieving measurable progress (Subd. 2 (5);

WHEREAS, the Board of Soil and Water Resources (BWSR) provides Watershed- Based Implementation Funding (WBIF) to Soil and Water Conservation Districts to share the cost with land occupiers for specific prioritized practices in targeted locations while Todd SWCD also has access to other federal state, county, and local program sources of land occupier cost-share;

WHEREAS, cost share rates represent the percent of practice installation costs that may be provided to a land occupier including design, materials, and labor;

WHEREAS, BWSR Board establishes maximum allowable cost share rates through policy and implements these rates through grant agreements with Districts;

WHEREAS, district boards may set local cost share rates prior to receiving any applications from land occupiers, up to the maximum rate identified in BWSR policy;

WHEREAS, Todd SWCD staff request consistency in district cost-share rates across all programs to most efficiently assist landowners through the various programs;

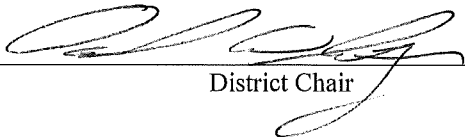
BE IT RESOLVED, Todd SWCD District Board approves establishing the following percentage rates of the total actual costs of design, materials, and contractor* installation:

- Up to 50% for well sealing contracts**
- Up to 75% for any other best management practice contract

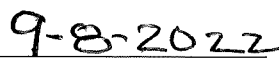
BE IT FURTHER RESOLVED, in the event that a contract meets all of the following qualifiers:

- The practice is a priority practice written into the work plan or implementation schedule,
- The practice is in a targeted high priority area specifically outlined in the work plan or implementation schedule,
- The practice requires no Operation and Maintenance Plan on the part of the land occupier following installation (i.e. in the event of a recorded maintenance easement or component closure), and
- A 10% grant match has been obtained by the SWCD ahead of the contract going into effect.

a higher percentage based cost-share allowance not to exceed 100% of total costs may be set at the SWCD Board's discretion.



District Chair



Date

*Policy 20190314-02 establishes the Landowner In-kind Labor to be based off of IOWA custom rates

** Follow the Scoring guide for the Sealing of Irrigation Wells adopted January 1, 2012

Conservation Contracts Program Policy

From the Board of Water and Soil Resources, State of Minnesota

Version: 1.00
Effective Date: 08/24/2023
Approval: Board Order #23-54

Policy Statement

The Conservation Contracts Program is established via Minnesota Statutes (M.S.), §103C.501 to allocate funds to Soil and Water Conservation Districts (districts) for practices, projects, and systems (projects) for:

- Erosion and sedimentation control,
- Improvements to water quality or water quantity,
- Habitat enhancement,
- Plant biodiversity,
- Energy conservation, or
- Climate adaptation, resiliency, or mitigation.¹

This policy applies to the Conservation Contracts Program and may apply to other funds allocated by BWSR to districts or other grantees based on legislative appropriation and/or board order. Program specific policy addendums may be used to identify additional or modified requirements.

Reason for the policy

The purpose of this policy is to provide expectations for conservation activities implemented through the Conservation Contracts Program and other programs conforming to this policy based on board order.

BWSR will use grant agreements for assurance of deliverables and compliance with appropriate statutes, rules, and established policies. Willful or negligent disregard of relevant statutes, rules, and policies may lead to imposition of financial penalties or future sanctions on the grantee.

¹ M.S. §103C.501, Subd. 1.

The BWSR Grants Administration Manual is the primary framework for grantee management of BWSR grant funds.

BWSR reserves the right to review and consider grantee administration of provisions subject to this policy.

Program Requirements

1. Eligible Activities

This policy supports use of funding for:

- Financial assistance for projects,
- Technical assistance,
- Project support,
- Administration, and
- Reporting.

Eligible activities must:

- Be identified in a state-approved plan established under M.S. Chapter 103B, 103C, 103D, 103F, 103G, or 114D,
- Leverage federal or other nonstate funds, or
- Address high-priority needs identified by the district based on public input.²

2. Ineligible Activities

Funds may not be used for projects that are designed only to increase land productivity.³

3. Financial Assistance

Grantees may provide financial assistance based on a percentage of installation cost, flat-rate, or incentive payments consistent with the procedures in the *Implementing Contracts with Land Occupiers* section of the BWSR Grants Administration Manual.

² M.S. §103C.501, Subd. 4.

³ M.S. §103C.501, Subd. 5. (c)

4. Project Assurances

A contract is required when funds are used to provide financial assistance to install projects. Grantees have the responsibility to ensure that the installed conservation project(s) meet the requirements identified in the *Project and Practice Assurances* section of the BWSR Grants Administration Manual.

5. Technical Quality Assurances

Grantees have the following responsibilities to ensure long-term public benefit of projects:

- **Technical Assistance Providers.** Ensure that identified technical assistance provider(s) have the appropriate technical expertise, skills, and training to their assigned role(s).
- **Standards.** Ensure the use of appropriate standards for design and installation.
- **Certification.** Certify that the project was installed according to applicable plans and specifications.
- **Operation and Maintenance.** Ensure an appropriate operation and maintenance plan is developed by qualified staff that identifies necessary activities and timing.
- **Periodic Project Inspection.** Conduct periodic project inspections to confirm the operation and maintenance plan is being followed and the project has not been altered or removed.⁴

For further information on assessing technical quality assurance for state funded projects see the *Technical Quality Assurance* section of the BWSR Grants Administration Manual.

6. Financial Assistance Policy

Grantees are encouraged to adopt a financial assistance policy before entering any financial assistance contracts. See the *Recommended Local Policies and Requirements* section of the BWSR Grants Administration Manual.

7. Grant Reporting

Requirements and procedures for grant reporting are found in the *Reporting Requirements for BWSR Grants* and *Closing out a BWSR Grant* sections of the BWSR Grants Administration Manual.

⁴ M.S. §103C.501, Subd. 7

History

Version	Description	Date
1.0	Conservation Contracts Program Policy (previously known as the Erosion Control and Water Management Program); first adoption	08/24/2023

Contact

For additional information, contact the designated BWSR staff.

Todd Soil and Water Board of Supervisors Cost-Share Policy for Cover Crop Practices

Approximately 63% of all acres in Todd County is classified as “cropland” (United States Department of Agriculture 2017 Agriculture Consensus). It has been common practice over the last century to leave cropland soils in clean shape for spring planting, meaning once the harvest is taken, the soils are disked black and left exposed to the elements. With many of Todd County soils being composed of sand or fine silts, erosion of the field service is a common occurrence in Todd County caused by winds, snow melt and rain, particularly in the late fall and spring portions of the year. Following the Dust Bowl and the formation of SWCDs, erosion has been a priority resource concern across the country. Erosion removes the most valuable growing layers of top soil and slowly depletes agricultural productivity. Erosion causes soil particulates to deposit into surface waters hastening the natural eutrophication of lakes and negative alteration of river, stream, and wetland habitats. Maintaining a cover on the soils and planting cover crops are considered a best management practice to control and reduce both water and wind erosion, no matter the size of field and type of coverage.

Whereas, Todd SWCD has consistently provided 75% cost-share for all agricultural related BMPs, and recognizing the enhancement value of cover crop practices to the economy and sustainability of Todd County agriculture and as an integral part of wise agricultural management and conservation of soil and water resources, Todd SWCD hereby adopts a 75% cost-share policy for the installation of cover crops that covers the following:

- 1) 75% of seed costs including shipping and application mediums
- 2) 75% of costs for bed preparation and seeding: **only paid if** landowner is limiting tillage to 2 passes
- 3) 75% of machinery, equipment, and man hours used for application of seed: machinery hours, rental fees, fly-on/aerial seeding, blowing, etc., equipment modification hours, and **modification materials, based on most Current Iowa custom rates.**
- 4) 75% of soil testing and soil amendments necessary to ensure the success of the cover crop.

Items not covered under this cost-share policy include:

- Cover Crop termination
- Fertilizers and amendments not required specifically by the cover crop itself
- Planting of Alfalfa and other primary crops
- Machinery purchase

The intent of the cost-share is to encourage farmers to install cover crops who have not installed covers before and to encourage a new level of cover crop installation such as a more complex seed mix for enhanced microbe biology in soils to farmers who have followed only the most basic cover crop (i.e. oats) practices in the past. Cover Crop installation must follow NRCS standards and Specs including Agronomy Tech Note 33. Farmers who accept cost-share are required to follow the recommendation of field technicians and agronomy plan approved by the SWCD.

There is no minimum acreage size but competing applications will be given heavier consideration for parcels larger in area that are adjacent to surface waters, and/or parcels in sensitive or watershed funding priority or targeted areas.

Acreage caps will be limited only by available funding and region specific limitations as outlined in the individual WBIF (or other source) implementation plans when applicable.

Contracts run the life of the grant funding source and cover crops are expected to be planted every year following the initial install on parcels owned by the farmer throughout the life of the grant. (Grants typically have a three year life span.)

Grazing and forage and biomass management of cover crops for the individual farmer's own livestock use is allowable. Intentions to harvest cover crops for the sole purpose of sale/commodity income is not coverable.

This document will act as the policy framework in SWCD operations related to cover crop cost-share until subject to revision per Todd SWCD Supervisors as changes occur to BWSR, MPCA, or other fund source requirements and/or NRCS standard codes.

(SWCD Board Chair)

(Date)

TODD COUNTY SOIL AND WATER BOARD OF SUPERVISORS

A RESOLUTION ESTABLISHING COST-SHARE RATES FOR FOREST STEWARDSHIP PLANS

WHEREAS, Todd SWCD has entered into an agreement with BWSR titled the LCCMR Pilot Tree Planting Project 2023

WHEREAS, the Landowner Technical Assistance category includes the provision of cost-sharing Forest Stewardship Plans (FSP)

WHEREAS, the local team leads between East Ottertail, Wadena, Todd, Morrison, and Douglas came to agreement to cost- share FSPs at 75% to match existing cost-share policies (as opposed to a flat rate payment of \$300)

WHEREAS, FSPs are averaging between \$1000 and \$1600 per 160 ac. parcel

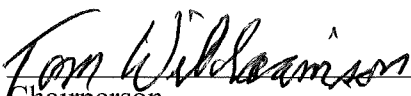
WHEREAS, FSPs are trending towards coverage of larger tracts of land, and equitable distribution of cost-share funds allows for greater opportunity for landowner participation

NOW, THEREFORE BE IT RESOLVED, Todd County Soil and Water will cost-share FSPs at a rate of 75% not to exceed \$1200 per plan.

BE IT FURTHER RESOLVED, this rate will not be limited to the LCCMR Pilot Tree Planting Project 2023, but to any FSP cost-share contract approved by the Board unless alternate funding sources change the rate per the fund source policy(ies) or requirement. In the case of the latter, the Board will revert to fund source allowable rates and limitations.


District Manager

10-12-2023
Date


Chairperson

10/12/2023
Date